

**AGREED Minutes of the Annual Parish Meeting held at 7pm on Wednesday  
29<sup>th</sup> May 2019 at Singleton Village Hall**

<p><b>Present:</b> Cllr John McDonald (JMCD)(Chairman); Cllr Deborah Harwood (DH)(Vice Chairman), Cllr Adrian Taylor (AT); Cllr Jasper Richmond (JR); Cllr Robert Mayne (RM); Cllr Matt Pinnington (MP); Cllr Jane Mayhew (JM); Cllr Rebecca Trowell (RT) Cllr Jeremy Hunt (JH WSCC), Cllr Henry Potter (HP CDC) 11 members of the public also attended.</p>									
<p><b>Apologies –</b> Melanie Robinson</p>									
<p><b>Chairman’s Report – Cllr John McDonald</b> First of all, I would like to record our thanks those retiring Councillors for their efforts on behalf of the parish over a long period, not only last year, namely: Diane Snow, John Ward, Julie Wilder, Rachel Castagne and Diana Parish. Also, to Adrian and Deborah who served last year. I should also mention our new clerk Vivian who, without any experience has taken on the job and performing it as if she has been here for years. Regarding the past year and the future, administratively, we are in a good position having reviewed all policy requirements and introduced new policies and updated the old ones. We achieved a balanced budget, although we did foresee some additional expenditure that we were unable to quantify at that time, for example, election costs and future training. As you know this did entail an increase of 5% on the precept which I think we calculated at about £5 per head within the parish. Looking to the future we are in a difficult position given the relatively small precept and the existing expenditure demands. The result is that we do not have funds to complete many of the things we would like to do. To provide funds, we can and do seek grants and, have some success here, but obviously this is a competitive area. We believe that we would be able to borrow money at a low rate of interest (2%?) over a period as long as 50 years. This of course would mean an increase in precept. We are also able to increase the precept if we decide that is necessary. However, any rate increase is likely to be unpopular and in some instances, a stressful prospect. We will examine these options during the year. This leaves only the obvious option of fundraising events to raise money during the year, which we will be endeavouring to extend. Considering the response, we have had as a result of our communications exercise and the resultant raft of volunteers, I’m sure that we can approach the future with confidence. The enthusiasm with which the villages tidying exercise was undertaken and pledges of help on other fronts is very encouraging. Thank you to all of those who were involved. We feel that we can achieve much by this route, and hope that more and more parishioners will join us in our efforts.</p>									
<p>A member of the public asked for information on the Henry Smith Charity. JMCD gave a short history of the charity and explained that there has been an investigation and that there is no documentation apart from the original Charter dated 1905. There should be a governance document along with a document to explain the constitution. CW Grant Management are working alongside the Henry Smith Charity to produce a handbook to clarify the management of the local trusts.</p>									
<p><b>Financial Report – Clerk, Vivien Nuttall</b> The 2018/19 financial year ended on 31<sup>st</sup> March 2019 and the Annual Audit has been verified by the Internal Auditor. The reports are posted on the Singleton Parish Council website – <a href="http://www.singletonparishcouncil.co.uk">www.singletonparishcouncil.co.uk</a>. <b>End of Year Figures</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Balance brought forward as at 1.4.18</td> <td style="text-align: right;">£8,165.60</td> </tr> <tr> <td>Overall Income for 2018/19 including precept of £14,426.61</td> <td style="text-align: right;">£19,395.13</td> </tr> <tr> <td>Less Expenditure as t 31.3.19</td> <td style="text-align: right;">£20,013.49</td> </tr> <tr> <td>Balance of Current Account as at 3.3.19</td> <td style="text-align: right; color: red;">(£618.36)</td> </tr> </table>	Balance brought forward as at 1.4.18	£8,165.60	Overall Income for 2018/19 including precept of £14,426.61	£19,395.13	Less Expenditure as t 31.3.19	£20,013.49	Balance of Current Account as at 3.3.19	(£618.36)	
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<p><b>Balance Carried Forward as at 31.3.19</b> £7,547.14  <b>(10 pence difference due to rounding of figures by Internal Auditor)</b></p> <p>Only significant overspend was on Stationery/Postage/Misc. (overspend of £459.81), this was due to extra office items being required to set up new clerk, clerk's printer not being economical with ink usage and mileage for locum clerk to attend training courses.</p> <p>Income of £19,395.13 consists of £14,426.61 annual precept, £1,401.55 VAT Reclaim, £16.97 Interest on savings account, £250.00 CDC grant for Silent Soldier, £3,300.00 Henry Smith Charity (this amount is immediately paid out to The Singleton &amp; Charlton Henry Smith Charity).</p>	
<p><b>County Councilor Report – Mr Jeremy Hunt, Chichester North Division, WSCC</b></p> <p>At your meeting in March I touched on the CC's financial position and some of the challenges we were facing, so tonight I don't intend to go into our finances quite so extensively, but I would just like to make a few comments to update you.</p> <p>I'm pleased to say that we closed the last financial year on budget, which considering the pressures we face is testament to the hard work put in by all our staff.</p> <p>Obviously, the current financial year is again going to be a challenge, especially achieving the planned savings/efficiencies in the region of £24m. But the good news is that despite making savings we are now actually <b>increasing</b> the amount of funding for Adults and Children's services by around £18.5m.</p> <p>Over the longer term planning we currently have two serious challenges.</p> <ul style="list-style-type: none"> <li>• Firstly, this current financial year is the last year of a four-year government finance settlement. This set out how much financial support we received from Government through various different grants. Last year they carried out a consultation, called the Fair Funding Review and the results of this would help underpin the basis of government funding going forwards. We had been expecting those funding plans to be published this Spring, but it they have now been delayed until the early Autumn. So, unless the Government bring that announcement forward, we are effectively doing our budget preparation for 2020/21 almost blindfold.</li> <li>• Secondly, the Green paper on <b>Adult Social Care</b>, which was promised over a year ago, has still not been published. As Adult care is the largest share of our budget, at nearly 40%, you can see that we urgently need some certainty about how this is going to be funded going forward. In fact, I think we would all like to know that, not just the CC!</li> </ul> <p><b>Now, moving on to community support.</b> Firstly, I'm pleased to say that we are continuing with our award-winning <b>Operation Watershed</b> initiative, which supports community led capital projects related to flooding and drainage issues.</p> <p>Secondly, last year we launched the West Sussex Crowd Funding platform. Despite some teething problems this initiative has proved a great success. There are still 15 projects still live from 2018/19 and if all these meet their targets then the total raised through the platform last year will be just under <b>£690k</b>, covering 88 projects. Of this total, approx. <b>£210k</b> has been pledged by the CC through the CIF, with the balance of around <b>£480k</b> being donated by residents, local businesses, partner funds and others. Had we not had the platform, our total funding through the CIF would probably still only been in the region of 210k, and many organisations would have lost out on that opportunity to leverage a further <b>£480k</b>.</p> <p>However, one issue which we now recognise, is that for very small groups, such as 'tea' clubs and those wanting support for such things as the costs of taking elderly residents on an annual outing, the platform is far too complicated. We are therefore looking at bringing back some form of 'micro' grant system, probably for requests up to £750. Hopefully a decision on that is imminent and I will keep you updated.</p> <p>Details of our crowd funding can be found at</p>	

[www.spacehive.com/movement/westsussexcrowd](http://www.spacehive.com/movement/westsussexcrowd) or Google *WS Crowd funding*.

Whilst talking about grant funding and CLC's, the next meeting of the **South Chichester County Local Committee is on Tuesday 18th June, 7.00pm at County Hall as usual.**

**Now, just recapping on a few local happenings over the last year:**

- Last year saw the CC completed the refurbishment of Halnaker Windmill and the replacement of the sails. I think we are all agreed that it now looks resplendent, once again standing out as an iconic landmark on the Sussex skyline. I am also pleased to say that one of our countryside wardens has spotted swallows flying in and out of the top door, so hopefully that means they have returned to nest there.
- With regards to the proposed A27 bypass, I personally think this is probably now on long term hold. As I am sure you know, both the options, one north and one south, that were put forward by the CC were rejected by Highways England earlier this year. Since then the Arundel section of the A27, where the route had actually been announced, was 'pulled' by HE due, I understand, to some legal challenges. It was due to come back for re-consultation this spring, but I now believe it has been delayed further. I also noted a recent report that HE have delayed eleven major road schemes for at least five years, due to pressure on funding. So, I suspect Chichester will be some way down the queue by now!
- I'm sure by now that you are all aware of the recent disastrous fire at the Westhampnett Amenity site, so I just wanted to update you on the current situation. At present It is open for green garden waste only but will hopefully have a much wider service available in time for the Whitsun bank holiday weekend. We expect this to include the majority of materials, such as general waste, cardboard, wood, large and small electrical goods, hazardous waste, textiles. However, due to space constraints, the closest sites for soil, hardcore and plasterboard are Worthing or Billingshurst. Asbestos can only be taken to Worthing, Burgess Hill or Crawley.
- With references to local highways issues, I am pleased to say that I managed to persuade our highways team to finally extend the pavement around the old phone box to make it safer, especially for children crossing to school. I know that this is something that you have wanted for some time.
- Our highways team also finally replaced the broken railings opposite Town Lane. I know this is something both the PC and I have been chasing for some time, but not being safety railings, this was deemed 'non-essential' work. Well, thanks to a foreign driver leaving a Goodwood event, who managed to drive through them, they were finally fixed. So, together with the railings that were painted by the WS volunteers, with support from some residents, the entry to the village is now greatly enhanced.
- I mentioned our Operation Watershed funding earlier tonight. I am pleased to see that the Singleton Flood Action Group are underway with their most recent project, the retaining wall along the side of the river, adjacent to the entrance to the cricket ground. Unfortunately, the river started flowing before this was complete, but fortunately the actual concrete wall was completed in time. Hopefully, once the river drops, I'm sure work will re-commence and the facing wall will be built. I know the flood Action Group have, over the last few years, done a lot of excellent work in the village. Our engineers have been impressed with what has been done and so I think we should recognise the work this group has done to protect many residents from the risk of flooding.

Lastly, I just want to check to see if the PC have received our new style Town and Parish News, only a lot have come back as address unknown. I think this is an excellent publication and it goes hand in hand with the regular news bulletins we issue as well as updates on the many campaigns we run, particularly around health and wellbeing issues. I know I have mentioned this subject before, but please keep up to date with all the news and campaigns we promote

by visiting our website at [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/) or again, just Google *WS News and campaigns*

To demonstrate that we do really try and look after our residents, I just want to return to something I mentioned to you at your last meeting.

Trips and falls in elderly people are a major cause of hip fractures. It is estimated that these cost the NHS around £20m per year in West Sussex alone. Then there is the hidden cost of aftercare which often the CC has to pick up. So, to demonstrate that sometimes the simplest things can make a big difference to people's lives I highlighted the **West Sussex free 'Slipper Swap'** campaign for elderly residents across the county. As well as the slipper swap, they were also given a wealth of information on other simple steps they could take to help reduce their risk of falling. I'm pleased to report that the campaign was so successful, we had to arrange some additional dates.

So, there you are, it is not all about the multi-million-pound projects - this is one of the many simple ways in which **your County Council does care for you, its residents!**

The treasurer of the Village Hall Committee asked if the Village Hall could apply for funding through the Crowd Funding Site. JH replied that they could and that they could also apply for CIF Funding. This information was welcomed as they need to purchase new chairs and cooker. Parish Councils cannot apply for CIF Funding as they receive precept money. The STAG representative raised the issue of overgrown footpaths and raised the point that Highways had an improvement program to improve footpaths for disabled, vulnerable people and care homes. It was pointed out that we have a care home and vulnerable people that were being affected by the overgrown footpaths. JH will speak to Chris Dyer.

**District Councillor Report – Mr Henry Potter, Goodwood Ward**

After my report earlier this month, presented in my absence, this will be brief. The newly formed Council met for the first time on 21st May with the now reduced membership, 36, down from 48. The election results created many surprises and some former Councillors disappointed when on Friday, the count day, they lost their seats. Not so for me and I would like to express my thanks to all my loyal supporters. We have a hung Council now with just half the seats, 18, being Conservative. It will be a different experience with smaller Committees and many inexperienced Members. Obviously, training is given but this takes time. I have been appointed as the CDC Representative for the SDNPA, a position which I'm sure will be challenging, one thing I will strive to bring about is greater collusion between the Park Authority and CDC and particularly the Parishes within the Park Area. This contact has been poor in the past and everybody agrees there is much room for improvement. The other issue, of course, the lack of affordable housing in the Park, another major point for discussion in the future. Henry now has a specific email for anything connected to the SDNP – [henry.potter@southdowns.gov.uk](mailto:henry.potter@southdowns.gov.uk).

**West Sussex Police – PCSO Richard Moorey**

He explained that the priority at the moment is with County Lines Drugs, where gangs are coming into the area from London, Birmingham and Manchester, targeting properties housing vulnerable people, they take over the property and use young people to sell drugs. There was a raid in Bognor a couple of weeks ago. Currently one PCSO has to cover Petworth, Emsworth, Arundel and Chichester. There has been a distraction burglary in St James Road, Chichester. PCSO Jason Lemm is the speed watch contact. He asked that all crimes are reported to the police via the 101 number, there is a one-off call charge of 15p, and this charge is being scrapped in the near future.

DH raised the fact that the police were not interested in local burglaries unless there is some evidence available, like blood or a cigarette butt. The point was made that if we had an occasional drive through by the police it may deter burglars. Richard Moorey encouraged people to mark their tools and perhaps consider the use of CCTV as there is evidence that there is a 70% reduction in break ins where CCTV cameras are visible. He stated that over the

next 4 years there would be 200 new policeman and 100 PCSO's. JM suggested that it would be a good idea to go into schools to educate that children so that they can in turn educate their parents and grandparents. PC's Pact and Phillips are responsible for school's liaison. The Treasurer of the Village Hall Committee asked if PCSO Moorey would be willing to attend the Community Café to give his presentation on Scams, he agreed to do this and asked that an email be sent to him. He also warned anyone letting their property out via Airbnb to be aware of the County Lines Drug issue.

**Goodwood Estates – Ciara Williams**

Most of you will already know of me but my role is the Land Agent for the Goodwood Estate. It is a slightly odd title and very difficult to define my role but in short, I am responsible for all the let portfolios, be that 136 cottages, commercial property across the Estate, let shoots and farms or pony paddocks and allotments. In addition, my day to day role is dealing with development & planning matters, capital building projects, advising other divisions and any access requests such as Pony club, carriage driving, hunt meets and the like!

It is difficult to give an update on Goodwood as things move so quickly and due to its vast nature so may be better dealt with as questions but a few things to pick out and make you aware of before I move on to Singleton & Charlton related matters.

**Projects**

**Hotel Master Plan** – There is a plan for an overhaul of the Goodwood Hotel which will be the biggest redesign in its history. The aim is to modernise the facilities and ensure it is a more sustainable attraction (including new biomass boiler!) as well as improving the current guest experience and adding on a new Cedar Lawn Wing to create 16 new bedrooms. A planning application was submitted a few weeks ago (first week of May) and we are currently working with the planning authority on this, as well as a big design team.

**Re-wilding & Sustainability** – Sustainability has been a focus in 2019 for the Estate and includes an element of re-wilding across the Estate. There has been less mowing around the racecourse and gardens leading to new rare orchids and wildflower meadows. We have planted up a new mixture of fruit and nut trees which are able to be farmed with crops in between as part of a new agro-forestry project and will be a new source of foraged and picked food for the Hotel and restaurants. The racecourse is also doing their bit and have introduced new re-usable glasses for use during race days to try and limit single-use plastic. A Sustainability Strategy is being developed with further ideas and initiatives being developed.

**Events** – Many of you will have noticed that the Festival of Speed build up has now begun and we are on the lead up to this event. Dates are 4, 5, 6 & 7<sup>th</sup> July! The Estate has also launched a new Land Rover off-road experience at the beginning of the year which includes an off-road obstacle course and a butler's rest lunch!

**Aerodrome** – The new Aerodrome Building & Flying School was opened a few weeks ago and an open day held on Saturday. Well worth a visit and there is a lovely new café to try!

**Goodwood Farm** - Most of you will be familiar with the sight of the Sussex cattle and tractors driving through the villages but just to add that we are still operating a butchery at Home Farm and have just re-branded our 3 Goodwood beers which are brewed at our micro-brewery and now just been launched online to order.

**Singleton & Charlton Specific Items**

In the 18 months since I have joined the Goodwood team, I hope we have improved our working relationship with the Parishes and I certainly feel that we have an open communication through the Clerk, Councillors and Chairman to help with any specific issues.

There was a question raised about The Community Land Trust, it was confirmed that nothing was happening with this and that it needed to be moved forward by someone outside the PC. The issue of allocation of new properties to local people needs to be reinforced with Hyde, Ciara is working on this. RT asked about Bushcraft who have moved into the area and Ciara said that this was on West Dean Estates land not Goodwood's. A member of the public raised

the issue of the ditch in the field by The Leys, it badly needs clearing. Ciara is aware of this and believes that it is Hyde's responsibility. DH suggested that it may be Southern Water. Ciara will try and move this forward.

**St Mary Church Report – Melanie Robinson** (Read by Cllr Deborah Harwood)

The Parish Churches of East Dean, Singleton & West Dean have seen an increase of attendance on Sundays, particularly with more families and young people coming along. The Churches have a service pattern for each week with a service at Singleton church every 2<sup>nd</sup> Sunday of the month. The church is cleaned by a very small team of volunteers on the Saturday morning before the Sunday service. There are also a few people who like to arrange flowers each month. The grass is cut on a regular basis on a paid contract. The church is open every day for visitors, there is a locking rota of local residents who open and close each day, and the church is always locked at night. Singleton church is extremely old (11<sup>th</sup> Century) and is difficult to maintain and repair. There are a number of things needing doing, but unfortunately finances are lacking to do expensive repairs. Unfortunately, last year the church had to be closed for a few weeks because part of the ceiling fell in and emergency repairs were required to make it safe, scaffolding was installed and the ceiling was rendered temporarily until funds can be raised later on to re-plaster properly. It is estimated that the full cost of the ceiling will be at least £15,000. At the moment there are no plans to do this work because the ceiling has been made safe and it will take quite some time to raise the amount needed. There are some planned works to remove a dead Cedar tree from the churchyard and to upgrade the overhead heaters before winter (half of the heaters no longer work and the elements are no longer made for these old style heaters, so the whole lot will need to be replaced) A faculty permission is being sought and quotes have been given for around £2,500 to get the heaters sorted. A plan to install a toilet in the space at the back of the church is in place, and faculty permission is being sought to install the mains drainage. An archaeological survey is needed for digging up half the churchyard to install the drains- this is very expensive and time consuming. We have raised £8,000 already and are over half-way to perhaps finally getting the toilet! Many people ask why a toilet would be necessary. Surely, we have managed all these years without one. But the fact is many people cannot come to church because we do not have any facilities for elderly or disabled people, or very young children. Also, if someone has travelled from afar for a wedding or funeral; the first thing they will ask is where is the loo? We often send people to the pub or The Rectory. We are limited by what we can do without facilities and the church is very well used for school visits and concerts as well as weddings, funerals and baptisms. Many walkers use the church and visitors come in on a daily basis- it's important that the building remain open and offer facilities. A lot of fundraising has taken place in the last 3 years. Over £5,000 was raised to combat death watch beetle problems, and £4,000 was made from the fete profits to install the kitchen (and soon the toilet) IGas have helped a great deal too towards the ongoing project. Nearly £500 was raised at a "toilet concert" with a special appearance from Mamma Mia! Last year over £2,000 was raised to restore the war memorial, just in time for Remembrance Day service in November. The church continues to be part of the community, Rev Kev has been doing assemblies in both West Dean and Singleton schools, plus after school clubs and school activity groups have been run in Singleton school. A fundraising Lent lunch was held this year for Singleton Playschool. Melanie has been doing activity parties for children and has also run a parent and toddler group in Singleton Village hall and a coffee morning for parents. Rev Kev has been visiting elderly and sick folks and Melanie has taken home cooked meals to people in need. Melanie has been helping with the lunch club in the village hall and has also run some charity events. The community cafe has been meeting once a month on a Monday morning and there has also been a craft club at The Rectory. There have been skittles evenings and village tea parties and social events/fundraisers such as Hoy Bingo and a beetle drive last year. In March this year there was a "Big Brekkie" event for

Christian aid charity- helping pregnant women living in extreme poverty. Unfortunately, the post here is only part time due to finances. Rev Kev had another part time contract at Chichester college (together the 2 jobs made up one liveable wage) Unfortunately the college are not renewing the contract after July this year. This means living on part time pay- which is simply not enough to run the house. The college were flexible in hours to allow Kev to work fully in the Parish; there is no other part time job that could be found like this. Unfortunately, Kev and Melanie have to move on to somewhere else full time. Despite petitions and letters from many residents and the parish councils etc to the Bishop; nothing could be done to keep Kev and Melanie working here, they will be going to Bexhill-on-sea in June. The last service will be at 10am in West Dean Church on Sunday 23<sup>rd</sup> June, there will then be a leaving party at The Rectory from 1pm onwards, for anyone who wishes to say farewell. Unfortunately, it is not known when a new priest will be taking over, and what will happen in the near future. The post will be advertised by the wardens, and there will be services by people filling in on a weekly basis. Several of the community activities such as craft club, parent's coffee mornings, school's activity after school clubs etc will cease, however the toddler group and community cafe have been handed on to be continued, which is great news. Kev and Melanie would like to take this opportunity to say thank you to everyone for all the kindness and support they have received over the last 5 years since moving here.

The Church Fete is being held on the 22<sup>nd</sup> June, there was a request made for anyone with bar experience to contact Judy Fathers.

**Singleton School – Chris Todd, Head Teacher** (Read by Janet Holt, Chair of Governors)

It has been another busy but successful year at the school. The school underwent a rigorous Church inspection last year and the inspector confirmed that the school is an outstanding Church school. The full report is available on the school website at [www.singleton.w-sussex.sch.uk](http://www.singleton.w-sussex.sch.uk) – please do take a look.

We currently have 66 pupils on roll arranged as follows:

- Willow class – Years R, 1 & 2 (ages 5 – 7)
- Beech class – Years 3 & 4 (ages 7 – 9)
- Oak class – Years 5 & 6 (ages 9 – 11)

The following represents a selection of the activities during the 2018/19 academic year, starting from last Summer term.

The Junior pupils participated in the Goodwood Area Schools (GAS) Sports Day in July at Boxgrove School. This year, we have also taken part in other GAS events including Badminton, Collective Worship, French & an e-safety competition. Later in the term the Year 6 pupils took part in the Diocesan Leavers Service at Chichester Cathedral. In addition, an End of Year service was held toward the end of July which proved a fitting farewell to those moving on from the school. Following last year's successful whole class music lessons, including a concert in July, Beech class are this year taking part in whole class Cornet lessons provided by WSCC Music Service. It was very pleasing to see such a good turnout for the Harvest service in September. The children were very engaged by the celebration and a good selection of produce was donated for Chichester Foodbank. We also participated in the Royal British Legion Poppy Appeal. Rev.Kev Robinson comes into school on a weekly basis to lead our worship, further strengthening the link between the school and the community. The Rector, myself and Gill Moss, Headteacher of West Dean School continue to meet to plan future Collective Worship on a regular basis. A Christmas service was held toward the end of December which was well attended by parents and carers. In addition, the following after school clubs have run this year: Performance, Football, Sumdog, Science, Book, Rounders, Puzzle, Netball & Gardening clubs.

Conclusion

The above is just a flavour of some of the events and experiences offered to the children at Singleton C.E. School. All this, of course, runs alongside the day to day teaching and learning

and I would like to pay tribute to and thank all those (staff, parents, governors and members of the local community) who provide such a range of opportunities for the children of the school. There are exciting plans for the weeks, months and terms ahead. We look forward to the continued interest and support of the parish council and local community.

### **Village Hall – Judy Fathers**

Chris Kelly – Chairman, Gary Powell – New Vice Chair, Mel Robinson resigned as Vice Chair recently due to imminent move, Judy Fathers – Treasurer, Penny Spence - Secretary, Elaine Kelly – Trustee, Sue Saunders – Trustee, Di Parish - Trustee

It's been a year of several highs and a number of lows both financially and personally

On a positive note we started the year with notification that IGas had awarded us £4000 which enabled us to carry out some significant maintenance and update of equipment in the hall. This being a

- Complete internal redecoration, purchase of extra kitchen equipment and repair to the porch which was an urgent & essential H&S need.

In addition, we also raised close to a further £2600 through the

- The Sunday Ploughman's which continued to be a tremendous success and raised £1328 due to the continued commitment of the Village Hall Trustees for 6 Sundays during the months of July and August. Sadly, very few villagers support this regularly but luckily, we still have customers who travel from as far afield as Portsmouth and Bognor Regis every Sunday.
- St George's Supper & Quiz which is always well supported by villagers raised close to £400
- The Hoy Bingo evening was not only instructive and very entertaining but also raised £169.
- Plus, the Bridge Club – a new regular weekly hire which has boosted our income enormously.

However, we have also had a number of "LOWS": -

- Maryanne Dance Tuition ceased due to Wendy Griffith's ill health and sadly she passed away earlier this year. She and her sister Irene have been running these classes for at least 20 years and probably a lot longer
- The other loss was the regular custom of a gentleman who hired the hall several times a week just to play our piano. He also donated a considerable sum of money which allowed us to repair and tune said piano. Sadly, we do not know exactly why he stopped coming.

Despite the grant received from IGAS, for which we are so grateful, there have been a number of mandatory maintenance and updates of systems and equipment due to Health & Safety Regulations

- Following an Electricity Inspection, we had to completely replace our whole system as it did not comply with the Regulations. This was a huge expense but very necessary as we could not operate without the relevant safety Certificate
- The Hall curtains were cleaned but due to Health & Safety regulations had to be flame-proofed as well – at further cost
- The wooden floor was stripped and re-varnished – another H&S requirement
- And of course, there is still the day-to-day business bills - electricity, gas, insurance, fire safety inspections etc etc.

**But Looking Forward.....**



The majority of the Management Committee now hold Level 2 in Food Handling. A mandatory qualification for any organisation that serves and sells food. We are also purchasing an Entertainment Licence which will enable the hall to host a wider variety of events.

Thanks to Mel Robinson (previous Vice Chair) for organising both of the above and for pointing me in the direction of further funding opportunities which may enable us to purchase new chairs and a cooker. Both of which are sorely (especially the chairs!) needed. In addition, as 2 years have passed since our initial IGas funding application, we can apply again when the window opens later in the year.

Sunday Ploughman's commence again on 28<sup>th</sup> July for 5 consecutive Sundays. Please try and support this if you are able as it is our main money raiser. There are also skeleton plans to have another Supper & Quiz in the Autumn.

And finally, Josey Robinson is creating a web site for the hall taking us into the 21<sup>st</sup> century.

So, to sum up where we were at the end of the financial year 2018-2019: -

Our total Income was **£9460** and total Expenditure came to **£10,125** – an overspend of **£665**. I hope you will agree this is fairly reasonable when considering it was essential and very necessary expenditure to preserve and maintain the essence of our lovely but very old Grade II listed Village Hall. And hopefully will not need repeating for many years to come.

Opening balance on current account on 2<sup>nd</sup> April 2019 is just over £5446.

**Youth Club – Rachel Castagne**

The Youth Club has been well attended, three meetings have been held with a good number of children attending, 17 at the second session on Friday 26<sup>th</sup> April. They were loud, boisterous and excited, amongst a varied range of activities they enjoyed a strange and interesting team game of seeing who could build the tallest and most stable structure out of spaghetti and marshmallows.... Many thanks to the Village Hall for all their support, Adrian Taylor and Kathryn Holt has funded the tuck shop and is waiting to get her money back.

More volunteers would be very much appreciated. Somewhere is needed to store equipment. DH suggested one of the sheds outside the hall could be used.

Next Youth Club dates: 28<sup>th</sup> June and July 19<sup>th</sup>.

starts 6.40pm to 8.30pm

£1.50 per young person plus tuck money

It was asked if the Youth Club could do some fundraising at the Church Fete, Judy Fathers reported that this could be difficult as all money raised at the fete always goes to the church, however, she stated that if they wanted to use the village hall for a fundraising event there would be no charge for using the hall. It was also raised that volunteers involved with the Youth Club should be CIB checked. It was also suggested that they could approach The National Lottery for a grant. It was acknowledged that Rachel and her team are doing a great job.

**WI – Janet Holt**

Great past year, 34 members on role, sharing an imaginative and varied programme with speakers from many different sources. Many represent organisations or places of interest. Others come to share their skills with us and by doing so, often set us on the road of discovery. Often great hobbies are ignited from a simple demonstration at our great WI. We have embraced social media and now have our own Facebook page, viewed all over the world.

Going forward for the rest of this year, we still have a Michelin chef next month, cooking for us, a talk from the Police on staying safe from scammers and our own Antiques Roadshow with local antique expert, Rupert Toovey. Throw in at least two parties and a day trip to Windsor Castle and there you have just a sample of what the oldest WI in England is up to in the coming months.

We are always open to new members, old and young and a warm welcome and a fun third Thursday evening can be yours.

<p><b>Road Traffic Group/STAG – Gay Godfrey</b>  CSW now has 8 volunteers. We have had held 9 live sessions (in addition to the training sessions held in previous months) with a total of 62 vehicles reported speeding (i.e. 36mph and above whose details we have succeeded in noting down accurately). We are still borrowing the speed measuring equipment from Chichester Police Station although at our last STAG meeting on 1 April a member of our group offered to buy the volunteers our own speed gun device. This is still being looked into.</p> <p>The ANPR camera is now fully operational. A recent conversation with the ANPR manager for Surrey and Sussex Police indicated that the signage intended for the entrance points into Singleton was still going ahead but had been held up by the complicated process of obtaining permission to mount signs on posts other than those owned by WSCC, particularly on Town Lane. He also said he would try to provide some statistics from the Singleton ANPR camera which I am still awaiting.</p> <p>The data collated by the roadside WSCC box outside The Police House clearly show the traffic calming effect of our CSW sessions whilst they are in operation. It was particularly effective when we borrowed a temporary SID to use in one direction whilst the gun in the other. Unfortunately, the temporary SIDS are not weatherproof and have to be manned at all times by a CSW volunteer. However, Boxgrove highly recommend the semi-permanent SIDS which they as a parish have bought themselves at a cost of approx. £3000. The devices which are battery operated, can be mounted on to a WSCC signpost by a member of the CSW team and left in the pre-approved location for a maximum of 15 days in a 90-day period. They currently have 11 approved locations in Boxgrove and Halnaker. IS THIS AN INITIATIVE SINGLETON and CHARLTON SHOULD BE LOOKING INTO? Perhaps in cooperation/joint funding with other parishes?</p> <p>Recent attendance at Goodwood Motor Circuit Consultative Committee by Rebecca Trowell and myself provided an opportunity to highlight the impact on Singleton of the Circuit meetings, in particular the FoS and the Breakfast Clubs in the form of inappropriate speeding and anti-social driving. We also requested that the traffic controls at the bottom of Town Lane at the junction with the A286 be looked at; Goodwood were already planning to revert to hand boards rather than traffic lights to deal with the fluctuations in traffic at different times of the day, but we were also able to point out that the lack of any early controls on the Friday morning of the FoS last year caused a considerable tailback south on A286 extending well beyond West Dean.</p>	
<p>There was a discussion about the use of SID's. HP stated that there had been a number of convictions in Boxgrove covering cars with no tax and insurance. A member of the public asked if there were plans to have more ANPR cameras as one on its own is useless. GG reported that Paul Palmer was talking to the SDNP to ring fence the area. RT mentioned that she and GG attended the Goodwood Motor Circuit meeting and Goodwood have accepted that there was a problem with the traffic control for their events and that they would be controlling the traffic this year using paddles.</p>	
<p><b>Village Forum/Volunteers – Deborah Harwood</b>  There was a fantastic response from volunteers for the Village Clean Up. Future projects will cover, river clearance and playground maintenance.</p>	
<p><b>Flood Action Group – Deborah Harwood</b>  As Carol Thompson is leaving the Flood Action, it was suggested that it becomes part of the Parish Council, although legally it has to remain outside the PC. The finances will be shown as part of the PC accounts but as a separate reserve. The remaining funds will be used to pay for the work to the wall by the cricket pitch and for ongoing maintenance of the river. It was</p>	

acknowledged that householders are fulfilling their duties as Riparian owners, the next clear up will be undertaken once the river is dry.	
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JMcD, mentioned the suggestion box and reiterated that if any members of the public would like to receive PC paperwork via email to please supply their email address to the Clerk. He thanked everyone for attending. The meeting was closed at 21.00 hours.	
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